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Facilities

facilities@lacm.edu



CAMPUS & TECHNOLOGY USE

All LACM campus facilities and technology resources are to be utilized for the express purpose of supporting the academic coursework and artistic development of each musician in the LACM Community. This includes all current students, alumni, and faculty. The LACM campus buildings, studios, classrooms, offices, rehearsal rooms, and common areas are to be utilized for designated and sanctioned purposes only. The LACM Code of Conduct must be adhered to at all times, and any breach of these regulations may result in loss of use privileges and/or consequences related to a student's academic standing. All students, alumni, faculty, and guests of such individuals, may be held liable for any property damage resulting from neglect or intentional misuse. Any theft or reckless damage may also be reported to the local authorities and legal repercussions may follow as a result. This policy is designed to insure the safety and wellbeing of all members of the LACM community, while also preserving the quality of the physical and technological resources available for all to use.

FACILITIES

LACM facilities include large and modern classrooms equipped with Mackie and/or Yamaha sound systems, Yamaha drum kits, Zildjian cymbals, Tech 21 and Fender guitar amps, and Aguilar bass amps. The South Campus Recording Studio (201) includes Pro Tools HD with a Digidesign Control 24, Waves Mercury Bundle, and a Dynaudio BM15 monitoring system. There are three iso-booths in the neighboring tracking room. In the control room you will find 8 A Design Pacifica preamps, as well as a 2-channel Nice Pair, 2 DBX 160XT compressors, and various modern and vintage equalizers and filters. The microphone locker is outfitted with mics by Shure, AKG, Sennheiser, Lewitt, and Cascade.

The Garage Recording Studio, which is located on the North Campus, includes a Yamaha C6 Grand Piano, Pro Tools HD (80 inputs & outputs) and a 32-Fader D-Control board. The studio also includes vintage and modern recording equipment by API, Cartec, dbx, Empirical Labs, Eventide, Great River, Kush Audio, Little Labs, Manley, Mercury, Neve, Studer, UREI, tc electronic, etc. A vintage and modern microphones selection by AEA, Blue, ElectroVoice, Mojave, Neumann, Royer, Sennheiser, Shure, Telefunken, etc. Vintage and Modern Synthesizers by Moog, Roland, Oberheim, Waldorf, etc. The studio also includes an arsenal of software plug-ins & virtual instruments including those by AudioEase, Celemony, Crane Song, FabFilter, Kush Audio, Native Instruments, Slate Digital, Softube, SoundToys, Waves, etc.

The Garage Computer Lab (301) and South Campus Computer Labs (103 and 105) are outfitted with a combined 41 iMacs, MIDI controllers and/or 88 key Yamaha keyboards, Ableton Push

controllers and a projector for instructor demonstrations. The computer labs all have Pro Tools, Logic X, Ableton Live, Sibelius, East West Symphonic Orchestra Library, Native Instruments Komplete 10 Ultimate, and plug-ins by Avid, Celemony, iZotope, Blue Cat Audio, and Tokyo Dawn Labs. One additional computer lab houses 20 iMacs with Sibelius music notation software and 88 key Yamaha keyboards.

There are six private DAW labs for audio production that include an iMac, a MIDI controller and KRK Systems speakers. The DAW's all have Pro Tools, Logic X, Ableton Live, Sibelius, East West Symphonic Orchestra Library, Native Instruments Komplete 10 Ultimate, and plug-ins by Avid, Celemony, iZotope, Blue Cat Audio, and Tokyo Dawn Labs. Five fully-equipped practice labs are designated for drummers. Seventeen additional practice labs and several practice stations are designated for guitarists, bassists, vocalists and two practice labs with upright pianos for piano majors.

LACM has two large performance venues, The Porcaro Hall and The Garage. Porcaro Hall holds an audience of approximately 160 and the Garage holds 250. Each venue has a large stage that has a grand piano, full backline and can hold up to 25 musicians.

CAMPUS MAP - LACM NORTH



CAMPUS MAP - LACM NORTH



CAMPUS SECURITY

While the City of Pasadena and the specific campus of Los Angeles College of Music enjoy a very low level of criminal or threatening activity, LACM places great importance on the need to maintain the safety and security of all individuals on and around the LACM campus. For transportation between the LACM Campus and the Cadence Student Residence, LACM provides two shuttles on a 30-minute schedule between the hours of 7am-12am for student convenience. LACM employs a security staff to monitor the internal and external areas of the campus during the evening, night and weekend hours. The main entrance doors of each campus building remain monitored and all those entering must either scan their LACM digital identification card in order to gain access or follow the LACM Guest and Visitor Policy. LACM reserves the right at any time to refuse or revoke entrance to any individual causing concern to LACM students, staff, administration or faculty.

LACM utilizes a Campus Response Team (CRT) designed to respond quickly to a threat, mobilize evacuation procedures, assist in a medical emergency, or generally protect the safety and security of the campus. For more information regarding LACM protocol and procedures for accidents, threats, or emergency response, please see [Campus Safety & Security Report](#)

The Pasadena Police and/or Fire Department(s) will be immediately called in the event of a threat, medical emergency, safety concern, accident causing harm or injury, physical confrontation, or for any other purpose deemed to be detrimental to the safety and wellbeing of the LACM Community.

GUESTS & VISITING CAMPUS

LACM maintains a generous visitor policy which allows for each student and alumni to invite guests to showcases, recitals, performances, special events, recording sessions and rehearsals where appropriate. Only guests who are rehearsing, recording and/or performing with current students, alumni, or faculty, may visit campus during the evening and weekend hours, with the exception of a special event open to public or a visit with advance administrative approval. All guests and visitors must show valid and current photo identification in the form of a driver's license or passport, and must enter ID information into the electronic security check-in station at the front desk of either North or South campus building(s). All guests and visitors must wear a LACM Visitor badge at all times while visiting campus. Any guest or visitor who does not comply with this policy will be required to leave campus immediately, and may lose future

visiting privileges if the policy breach is egregious. LACM maintains this policy in order to protect the safety, health and wellbeing of all individuals involved and affected.

TITLE IX

Know Your Rights

Victims have the right to:

- Report the assault to the local police at any time and request LACM staff to accompany you through the process.
- Complete a sexual assault evidence kit at a hospital. (If possible, do not shower, brush your teeth, urinate, eat, drink, or change clothes to preserve evidence.)
- File a report with the LACM Title IX Coordinator. This can be done confidentially without filing criminal charges with police.
- Meet with the LACM Title IX Coordinator simply to gain more information on resources available.
- Seek confidential, free counseling from LACM Counseling Staff or local community resources listed below.
- Obtain assistance from LACM staff for more information on resources available.
- Know that LACM staff is obligated to report all instances of sexual violence to the Title IX Coordinator.
- Request change of academic or living situations, LACM will make best faith effort to accommodate requests.

Victim Resources

Los Angeles College of Music – More resources can be provided through the LACM Title IX Coordinator titleixcoordinator@lacm.edu

Pasadena Community

- National RAINN Hotline – 1.800.656.4673
- Pasadena Police – 626.744.4501
- Local 24 Hour Peace Over Violence Hotline 626.793.3385
- Huntington Hospital – 100 W California Blvd, Pasadena CA
- National Suicide Hotline 1.800.784.2433
- Los Angeles Police 877.275.5273

Sexual Assault Prevention

Los Angeles College of Music is committed to the education and support of all staff and students regarding any form of sexual violence.

- Sexual Assault – A crime that occurs when sexual contact is nonconsensual.
- Consent – Occurs when both parties have communicated a willingness to participate in a sexual act. Non-consent occurs when an individual says “NO” or “STOP.” is under the influence of alcohol, or suffers

from a mental or physical disorder.

- Rape Culture – A culture where rape is common, social attitudes normalize sexual violence, and responsibility is shifted from perpetrators to victims.
- **Policies – Title IX of the federal Education Amendments of 1972 prohibits discrimination based on sex and protects college students who wish to report sex discrimination to LACM including, but not limited to assault, violence, or harassment.**

1 in 5 women and **1 in 71 men** are sexually assaulted in their lifetime in the US.

Nearly half of victims are assaulted by someone they know.

Female 46.7%
Male 44.9%

90% of sexual assaults involve alcohol.

More than half of assaults go unreported and most victims never tell anyone.

Sexual assault victims are **13 times** more likely to commit suicide.

Sexual assaults occur once **every 107 seconds** in the United States.

98% of reported assaults are found to be accurate and 2% are found to be false accusations.

On average, one perpetrator commits up to 5.8 assaults.

90% of perpetrators will never spend time in jail for their crime.

4 out of 5 victims will suffer from physical and mental health issues including sexually transmitted diseases and depression.

The Role of Alcohol & Drugs

California state law prohibits drinking under the age of 21 and Los Angeles College of Music prohibits alcohol or drugs at any campus facility or event.

Alcohol is the most commonly used substance to perpetrate sexual assault.

- Know how to drink safely to enjoy a safe night out.
- Drink moderately and know your limit – about one drink per hour can be absorbed by the body regardless of size/weight.
- Always have a sober driver.

Drugs are commonly placed into drinks to perpetrate sexual assault.

1. Do not accept drinks from friends or strangers if you think it may have been tampered with.
2. Do not leave drinks unattended as they may be tampered with while you are not looking.
3. If you feel you have ingested a tampered drink, immediately seek help from someone you can trust, such as security, bartender, friend, or police.
4. If you feel your drink has been tampered with or see someone tampering with a drink:
 - Be an active bystander – do not let anyone consume the tampered drink
 - At a bar – notify the bartender and call the police
 - At a party – notify the host and/or call the police
5. Symptoms of sexual assault drugs – feeling intoxicated though not having consumed much alcohol, nausea, loss of bodily functions, difficulty breathing, dizziness, disorientation, blurred vision and rapid increase or decrease in body temperature, waking up with loss of memory.

Be an Active Bystander

1. Identify potential signs of sexual violence
 - Victim is under the influence of drugs or alcohol, or is unresponsive.
 - Victim is being forced to do something or go somewhere against their will.
 - Victim is being abused verbally or physically.
 - Victim is being touched against their will.
2. Determine if potential victim is at risk
 - Is an individual at risk of or currently being harassed, assaulted, or abused?
3. Consider your safety before deciding how to intervene
 - Do not interrupt inappropriate behavior if you will be put in any form of danger.
4. Call police
 - Simply calling the police can be the best action when someone needs help.
5. If safe to do so, get help from friends or strangers to respond to the situation
 - Stop the bystander effect! Turn passive witnesses into active bystanders.
6. Be non-confrontational
 - Never engage anyone physically and keep an appropriate distance.
7. Speak clearly and be direct
 - Tell the perpetrator to stop their problematic behavior.
8. Remove the victim, yourself and all other active bystanders from the situation
9. Await police and follow their next steps

Stand Up - YOU have the potential to help a victim and stop a perpetrator from committing a crime.

Don't Stand By - Victims may not be sober, responsive, or physically capable of stopping sexual violence on their own.

Consent 101

What is sexual consent?

Consent is a clear YES, not the absence of a NO.

Ongoing Consent – Consent to one sexual act does not give consent to other acts. Consent must be given every time!

Willing Consent – You and your partner should both be willing to participate! Look of resistance or silence does not mean consent.

Alcohol Free Consent – Sexual consent cannot be given by someone who is drunk, incapacitated, or unconscious.

- 50% of college student sexual assault involves alcohol
- 90% of those occur between people who know one another

Coercion-free Consent – Consent cannot be given under pressure, fear, or force!

Informed Consent – You and your partner should know all the risks, including any Sexually Transmitted Infections. (STIs)

Red Flags

STEP UP WHEN YOU SEE:

- Someone is too drunk to make decisions.
- Someone is being coerced into drinking too much or taking drugs.
- Someone is about to pass out or is already unconscious or asleep.
- A drug, tablet, or pill placed into your friend's drink.
- Someone is alone or being isolated from others at a party or bar.
- Someone is being watched or followed by someone.
- Someone is trying to ward off flirting from someone who won't leave them alone.
- Someone looks uncomfortable being hugged or touched by someone.

STEP UP WHEN SOMEONE TELLS YOU:

- Their partner makes them engage in sexual acts against their will.
- Their partner does not respect their choices to use condoms or other birth control methods.
- Their partner threatens or blackmails them into sexual acts or sexual contact.

9 Things To Know About Title IX

1. Title IX prohibits discrimination in education programs that receive federal funding (nearly all colleges & universities).
2. Sexual harassment and assault are types of discrimination Title IX bans.
3. Title IX applies to male, gender queer, and female students, faculty, and staff.
4. Schools must have established procedures for handling complaints of gender discrimination & sexual assault.
5. Schools must take immediate action to ensure complainants continue their education free of ongoing harassment.
6. Schools must not retaliate against someone filing a complaint & must keep complainants safe from retaliations.
7. Schools can issue "no contact" directives to prevent accused abusers from interacting with victims.
8. Sexual harassment and assault create a hostile environment that interferes with students' abilities to benefit from educational programs.
9. If your Title IX rights are violated, contact titleixcoordinator@lacm.edu to learn about your options.

Additional Information

[Campus Safety & Security Report](#)

Contact

Title IX Coordinator

titleixcoordinator@lacm.edu

For immediate on campus assistance, please notify front desk staff.

Please dial 911 for emergencies.

DRUG & ALCOHOL POLICY

LACM is a "drug and alcohol free" campus. It is illegal under state and federal law and against LACM's policy to possess, sell, or trade illegal drugs, intoxicants or controlled substances. It is also against school policy to engage in the use of illegal drugs or alcohol at any time while on or using institution property, conducting institution business or representing LACM. The serving and consumption of alcohol by persons of legal age will only be permitted at designated LACM's sponsored events that have been specifically authorized by the institution's President.

Consumption and possession of alcohol by anyone under the age of twenty-one is against the law.

Violators of the law and school policy are subject to strict disciplinary action by LACM and possible legal repercussions.

Alcohol & Substance Abuse Information

LACM is committed to educating our students and employees alike about drug and alcohol abuse through the distribution of awareness materials, executing disciplinary action as needed and by offering counseling placement assistance. Although LACM encourages and supports its students and employees seeking assistance for substance abuse, we believe that each person should be held responsible for their own recovery. All employees and students seeking information on substance abuse or who need assistance in finding counseling services may contact the following school officials or organizations listed below:

Susan Bowling, Student Support Counselor
susan@lacm.edu

C. Thomas Aylesbury, President
tom@lacm.edu
 626.568.8850

Alcohol & Substance Abuse Information

- Substance Abuse & Mental Health 24 Hour Treatment Referral Helpline: 1-800-662-HELP (4357)
- National Alcohol & Drug Abuse Treatment Referral Hotline: 1-800-252-6465
- National Alcohol & Substance Abuse Foundation
- Intervention Helpline: 1-800-567-5986
- Detox: 1-888-243-3869
- Rehab Treatment: 1-800-784-6776
- National Suicide Prevention 24 Hour Lifeline: 1-800-273-TALK (8255)
- For detailed information on California State Law regarding the use and possession of alcohol please visit the Department of Alcohol and Beverage Control (ABC) website at <http://www.abc.ca.gov>.
- Violating any law with regards to drugs and alcohol goes against LACM's policy and we reserve the right to enforce separate disciplinary action.

Additional Information

[Campus Safety and Security Report](#)
[Code of Conduct](#)

PET POLICY

The purpose of this policy is to maintain Los Angeles College of Music as a creative, safe, and hygienic setting in which to study, work and visit.

The accompaniment of pets in property classrooms,

work areas, recording spaces, and computer labs can be distracting as well as unsanitary; pets may impact the safety and health of fellow students, faculty, staff, and visitors, and may expose the institution to legal liability (for example, if a dog bites someone).

This policy applies to all faculty, staff, and students, at all times and in all institution locations (including but not limited to offices, classrooms, computer labs, housing, and the library).

Faculty, staff, and students are prohibited from bringing pets into a Los Angeles College of Music building, including, but not limited to, classrooms, work areas, housing, computer labs, and recording spaces.

This policy does not apply to animals used as a disability-aid. Dogs walked on campus must be kept on a leash and must be picked up after, in accordance with Los Angeles sanitation requirements.

EXCEPTION: Service Dogs, which are separate and distinctive from emotional assistance dogs (as defined by the United States Department of Justice, Civil Rights Division) are exclusively trained to do work or perform tasks for people with disabilities. Service animals are working dogs, not pets. The work of a service dog must directly relate to the person's disability. Service dogs are allowed to accompany people with disabilities in all areas of the Los Angeles College of Music's facilities where the public is normally allowed to go, with the exception of certain areas of the campus (such as stages and recording spaces) that would be dangerous to the dog or to the handler (discussed in advance on a case-by-case basis). Owners are responsible for the safety, health, and well-being of their service dog, and may be liable should the dog cause damage or harm someone. Service dogs walked on campus must be kept on a leash and must be picked up after, in accordance with Los Angeles sanitation requirements.

Any student wishing to request Accommodations for a Service Animal must submit a request with supporting documentation to Student Affairs in advance of bringing the animal to campus. For more information, please refer to the Accommodations Application.

Disclaimer: Therapy Dogs, Comfort Dogs, or Emotional Support Animals (Assistance Animals): Assistance Animals are not allowed on Los Angeles College of Music's property, nor are they allowed in other controlled spaces on campus, such as: student residences, classrooms, computer labs, recording spaces, and offices.