



LACM Reopening Plan and Mandatory Vaccine Policy

Fall 2021

REOPENING PLAN COMMITTEE (RPC):

Tom Aylesbury, President (tom@lacm.edu)

Erin Workman, EVP (erin@lacm.edu)

Kristin Barrios, Controller (kristin@lacm.edu)

Daniel Walker, Dean of Academic Affairs (daniel.w@lacm.edu)

INTRODUCTION:

We are very excited to announce that all Fall 2021 classes will be scheduled on campus, with the exception of private lessons in the Vocal, Songwriting, and Brass & Woodwind departments. This exception is due to the inability to provide a large enough classroom per lesson to ensure a safe environment for singers, horn players, and the teaching faculty.

For students who may not be able to secure a visa or are facing government-mandated travel restrictions, or you feel you have extenuating circumstances preventing your return to campus, there may be a possibility to access most courses remotely. If you need to request this accommodation due to circumstances, please fill out this form as soon as possible: https://lacm.formstack.com/forms/request_for_online_instruction_fa21

As described in more detail below, LACM has adopted a **Mandatory Vaccine Policy** for all students, staff, and faculty who will be on campus for the Fall 2021 term. If you have not already done so or if you need to update your previous submission (complete vaccination status, upload new documentation, etc.), please fill out and return this mandatory survey no later than **September 15**:

https://lacm.formstack.com/forms/student_campus_access_survey

This survey is required in order to access campus facilities, including to attend classes. For anyone who has had at least the first vaccination dose prior to September 15, a weekly COVID-19 PCR negative test will be required until full vaccination has been achieved. Weekly tests can be uploaded utilizing the following form:

https://lacm.formstack.com/forms/weekly_covid_19_test_results

If you are an international student, please communicate with the LACM International Office at international@lacm.edu as soon as possible regarding your intended date of return and for all questions concerning your visa and travel arrangements.

We are thrilled that we have finally entered into Phase Three of our Reopening Plan: the return to all classes being held on the LACM campus. We recognize the continuing challenges as COVID-19 variants (in particular, the Delta variant) continue to cause an increase in COVID-19 cases and we will continue to monitor the situation and consult with public health agencies for any necessary modifications. This is also why we have adopted the Mandatory Vaccine Policy, detailed below, with the intent to protect our community and ensure that we can continue to provide an uninterrupted in-person experience for all.

We have thoroughly prepared for this reopening with advanced air filtering systems, reformatting of classrooms to ensure distance and safety, along with many other preparatory efforts noted in the remainder of this document.

Though the preparation has been thorough, it will require the commitment of the entire LACM community to wear masks, practice safe distancing, and remain consistent in protecting the well-being of all involved.

Should you need assistance securing housing for your return to campus, please contact housing@lacm.edu.

For information on how to make an appointment to receive your vaccination in the Los Angeles area, visit www.VaccinateLACounty.com.

The safety and wellbeing of the LACM community is the primary focus of this plan to reopen and will necessarily remain fluid and flexible to the guidelines of government and health agencies, as well as to the COVID-19 pandemic itself. All recommended safety precautions will be strictly enforced, for the safety of our community. The Reopening Plan Committee welcomes all questions, concerns, or feedback in response to this plan and vaccine policy.



Mandatory Vaccine Policy - Fall 2021

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In accordance with the Los Angeles College of Music's [LACM] duty to provide and maintain a campus that is free of known hazards, LACM is adopting this policy to safeguard the health of our students, faculty, and visitors, and the community at large from infectious diseases, such as COVID-19, that may be reduced by vaccinations. This policy complies with all applicable laws and is based on guidance from the Centers for Disease Control and Prevention and local health authorities, as applicable.

All students will be required to be vaccinated for COVID-19 prior to coming to campus. In addition, all LACM faculty and staff who will be teaching or working in situations where employees, students, or guests are present, such as in a classroom or working with students on campus, will be required to be vaccinated for COVID-19. For students who seek an exemption to the required vaccination against Covid-19 based on a disability, medical condition or sincerely held, good faith religious belief, you may apply for an exemption to the mandatory vaccine policy based on these limited aspects, please fill out this survey (even if you have already done so):

https://lacm.formstack.com/forms/student_campus_access_survey

Upon request, LACM will provide a list of nearby locations to assist students in scheduling an appointment to receive the vaccine. Please email health@lacm.edu for assistance. You can also utilize the following resource:

www.VaccinateLACounty.com

LACM asks that all students complete the vaccination (have their final vaccination) by September 15, 2021. If this is not possible due to lack of access to vaccines, be advised that any student arriving in Los Angeles via LAX can secure an immediate appointment upon arrival to receive the Johnson & Johnson vaccine at the airport. For further information please see: <https://www.flylax.com/travelsafely#VaccSite>

Any student who has received at least one dose of an approved vaccine will be permitted to begin classes on campus by providing a weekly negative PCR Covid-19 test result until full vaccination is completed. Test results can be uploaded using the following form:

https://lacm.formstack.com/forms/weekly_covid_19_test_results

Reasonable Accommodation

If a student has requested an exemption based on medical, disability or sincerely held good faith religious belief, reasonable accommodations may be granted where they do not cause LACM an undue hardship or pose a direct threat to the health and safety of others.

Please be aware, upon removal of LACM's approval for online/remote instruction from any agency that regulates LACM, including, but not limited to, the Department of Education, NASM (National Association of Schools of

Music), Veteran's Affairs, and BPPE (Bureau for Private and Post-secondary Education), LACM may not be able to accommodate any remote instruction. Any accommodations granted would likely be temporary.

International Students

International students at LACM travelling to Los Angeles from outside of the United States should check the current requirements of both originating country/region by checking this site:

<https://travel.state.gov/content/travel/en/traveladvisories/COVID-19-Country-Specific-Information.html>

As a general rule, current to the date of the posting of this policy, all those who are vaccinated with a WHO (World Health Organization) approved vaccine (for a list of approved vaccines, visit <https://www.who.int/teams/regulation-prequalification/eu/>) do not need to secure an additional vaccine once arrived in the United States.

For any vaccine not approved by WHO, a Moderna, Pfizer, or Johnson & Johnson vaccine will be required. For convenience, the Johnson & Johnson vaccine can be secured between the hours of 7am and 5pm upon arrival at LAX or see www.VaccinateLACounty.com for additional resources.

Any student, vaccinated or unvaccinated, will need to provide a negative PCR Covid-19 test prior to travelling to the United States, in addition to securing a secondary test 72 hours post arrival to the United States. All those who are not fully vaccinated will also be required to quarantine off site (not at the Cadence student housing) for 7 days.

Every student residing at the Cadence student housing will be required to show proof of at least the first vaccine dose received prior to moving on site and weekly tests will be required until full vaccination is achieved.

If you are an international student, please communicate with the LACM International Office at international@lacm.edu as soon as possible regarding your intended date of return and for all questions concerning your visa and travel arrangements.

If you need guidance regarding vaccination, testing, or additional health-related questions, please contact health@lacm.edu.

Please direct any questions regarding this policy to the LACM Executive Vice President, Erin Workman, at erin@lacm.edu.

Phase Three: Full Reopening of Campus and Continued Safety Restrictions

All classes (with the noted exception of Vocal, Songwriting, and Brass and Woodwind private lessons due to safety precautions) will be offered on campus and attendance in person will be required unless an accommodation has been granted following the guidelines above. The wearing of masks will continue to be required at all times while indoors and in the presence of others. This is in keeping with the LA County and Pasadena Public Health department requirements: <http://publichealth.lacounty.gov/acd/ncorona2019/masks>

In the event that a member of the community is discovered to have contracted COVID-19, all precautions will be taken to protect the campus. This will include thorough disinfecting of the campus, contact tracing to identify those who might have been exposed, and could also include a temporary campus closure to encourage self-isolation following potential exposure and to consult with local public health agencies.

Students will have access to the campus for additional rehearsals, use of studios/labs, and use of equipment via appointment, but additional guests will not be permitted access and alumni also will not have access to the facility until we have fully exited Phase Three and have been cleared to return to normal operations.

This restriction of access to currently enrolled students only is necessary to limit the number of individuals on campus at any one time and to ensure maximum access preference be given to current students. Administrative appointments, including academic advising, financial aid, student support and career counseling sessions, will either be conducted remotely or only where safe distancing can occur. Drop-in individual meetings will not be permitted and appointments must be made in advance. Masks and distancing will be required for any in-person contact and while on campus at all times.

Should any individual not follow the safety guidelines required, there could be consequences up to and including dismissal from LACM. By working together to protect the health and safety of the LACM community, each can enjoy a return to the performances and collaboration so vital to the core mission of the institution

Required Campus Safety Protocols for Fall 2021

> All students will be required to show proof of vaccination by submitting the Campus Access Survey no later than September 15, 2021 (https://lacm.formstack.com/forms/student_campus_access_survey). This will provide a baseline of safety assurance as contact resumes on campus. Should there be any question at any time regarding the health status of any student, faculty, or staff member, each individual must agree to be tested upon request prior to reentry to campus.

> Any student who is not fully vaccinated but has completed at least one vaccination dose will be required to provide a weekly negative test result in order to access campus while waiting for the full vaccination cycle to be

completed. This must be delivered by filling out this form before the start of each week:

https://lacm.formstack.com/forms/weekly_covid_19_test_results

Resources for free testing in the Los Angeles area can be found here: <https://covid19.lacounty.gov/testing/>

Resources for vaccination appointments: www.VaccinateLACounty.com

> All students, faculty, and campus staff must download the #CampusClear App (available on the Apple App Store and Google Play) and complete access health questionnaire prior to entry each day until further notice. Results of questionnaire must be presented upon entry in order to gain access to campus. Should adverse symptoms be reported which result in being barred access from campus due to illness, a negative PCR Covid-19 test must be secured prior to being permitted reentry to campus. Test results can be uploaded via the following form: https://lacm.formstack.com/forms/weekly_covid_19_test_results

<https://www.campusclear.com/>

> Each community member entering campus must have temperature checked via infrared “no touch” thermometer located at the front entry of the LACM South Building. If a temperature reading of 100.4 or above is showing, no campus access will be permitted. During hot days a temperature might be elevated and we ask the person to stand aside for 5 minutes. If a normal temperature reading returns, a wristband showing confirmation will be issued and will be required to be worn while on campus.

> Every student, faculty, and staff member must wear a mask at all times while on campus. Each person will be issued one LACM mask which features a four-layer design and carrying pouch. If this mask is lost or forgotten at any time, there will be limited masks available for purchase at the front desk. It is recommended that each person carries an alternate face mask at all times in order to prevent the need to purchase. Under no circumstances will any person be allowed to enter campus without a mask. Anyone found to be non-compliant while on campus will be asked to leave immediately and may face further disciplinary action if non-compliance continues to be pervasive.

> All shared surfaces must be sanitized with anti-microbial wipes supplied in each classroom between uses. A minimum distance of at least six feet must be maintained between musicians in rehearsals, sessions, and performances. Masks must be worn at all times.

> LACM has also installed UV-C room air sanitization devices in each classroom, along with the provision of additional maintenance personnel to maintain advanced cleanliness standards throughout each day.

> Private lesson and DAW labs will only be permitted for use by one person at a time. Sanitization will occur between uses.

> Additional hand sanitizer stations have been provided on campus.

Protocols for Responding to COVID-19 Exposure Incidents:

In order to prevent the spread of COVID-19 on the campus and within the community of LACM, regardless of vaccination status, the following protocols for reporting and responding to a potential exposure or confirmed case is outlined below. These protocols will be enforced and must be adhered to in order to respond quickly and thoroughly.

Reporting

If any student, faculty, or staff member at LACM are informed of a COVID-19 exposure incident (including testing positive for the virus, testing positive for the antibodies, confirmed exposure to someone who is infected, or suspected COVID-19 based on CDC-published symptoms), a report must be submitted utilizing the Incident Report form found on Populi. https://lacm.formstack.com/forms/incident_report.

Responding

POSITIVE OR SUSPECTED (SYMPTOMATIC) CASE: As an initial response to the report of any member of the community who has tested POSITIVE for COVID-19, the following instructions will be given:

1. Immediately home-quarantine for 14 days.
2. Individual must notify health@lacm.edu as quickly as possible.
3. Instruct individual to immediately inform any person with whom they have had close contact, to be tested. Testing Sites and Resources: <https://covid19.lacounty.gov/testing>
4. In the event of symptoms of COVID-19 being evident, but without testing confirmation, the individual must immediately be tested and inform LACM of verified results prior to receiving access to campus.
5. Contact health care provider/physician for further care and instruction.
6. Contact Academic Advisors (advising@lacm.edu) for assistance with arranging for remote access to class instruction.
7. Communicate with all faculty members for additional assistance related to completing the requirements of the course(s) remotely.
8. Remain in contact with the Pasadena Public Health Department (<https://www.cityofpasadena.net/public-health/contact/>) or Los Angeles County Department of Public Health (<http://publichealth.lacounty.gov/contactus.htm>).
9. Continue to monitor symptoms carefully and seek immediate care if symptoms escalate.
10. Seek medical attention immediately if there is difficulty breathing or keeping fluids down.

LACM administrative staff will remain apprised of the condition of the individual who has tested positive, while also conducting contact tracing as possible and perhaps implementing a temporary campus closure for isolation and deep sanitization. Each case will be assessed quickly and a swift determination of the breadth of campus exposure will inform specific action steps, under the advisement of the Pasadena Public Health Department.

In the event of a suspected case, LACM will require a verified negative PCR COVID-19 test result in order for the individual to regain access to campus.

Close Contact Defined

A person is considered to be exposed when in “close contact” with a person with presumed or confirmed to have COVID-19 if:

1. The person was within six (6) feet of a person with presumed or confirmed COVID19 for more than 15 minutes.
2. Had unprotected contact with the body fluids and/or secretions, such as being coughed or sneezed on, shared utensils, shared saliva, or provided care without wearing PPE of a person with presumed or confirmed COVID-19.

A person with COVID-19 is considered to be infectious from 48 hours before their symptoms started until their isolation period ends. Asymptomatic persons with laboratory-confirmed COVID-19 infection are considered to be infectious from 48 hours before their test was taken until 10 days after their test was taken.

CENTER FOR DISEASE CONTROL (CDC)

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. <https://www.cdc.gov/coronavirus/2019-ncov/symptomstesting/symptoms.html>. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Reference Information Resources:

<http://publichealth.lacounty.gov/acd/hcorona2019/vaccine/hcwsignup/>

<https://covid19.lacounty.gov/testing/>

<https://covid.cdc.gov/covid-data-tracker/#datatracker-home>

<https://www.campusclear.com/>

<http://publichealth.lacounty.gov/phcommon/public/media/mediapubhpdetail.cfm?prid=3138>

FACILITIES STAFF SAFETY AND CLEANING PROTOCOL

Prior to campus entry each day:

- > Take temperature at home before traveling to campus (only travel to campus if below 100.3)
- > Answer the self-assessment in the #CampusClear app
- > If cleared for entry, take temperature again with infrared thermometer at the campus entrance

Upon entry to campus:

- > Wipe down and sanitize the building entry door handles, alarm pad, and any surface touched (all door handles will be installed with Nanoseptic skins (<https://www.nanoseptic.com/>))
- > Wear mask on campus at all times
- > Sanitize workstation upon entry, using UV sanitizing wand and/or sanitizing wipes
- > Maintain a distance of 6' at all times
- > Wash hands for at least 20 seconds with soap and water, frequently throughout the day
- > Avoid touching face with hands

Throughout each day:

- > Turn on room sanitization units in each classroom that will be used, 30 minutes prior to the first class beginning, and turn them off at the end of day prior to campus closure
- > Turn all HVAC systems to "Fan On", giving extra air circulation and filtration with installed MERV-13 air filters
- > Wipe down classroom and restroom door handles, staircase railings, frequently touched surfaces at least once per hour and always between class meetings
- > Sanitize each classroom between uses, utilizing the anti-microbial wipes. Be sure to include all equipment, chairs, projector/tv, etc
- > Wipe down water station spigot(s) at least once per hour (drinking fountains must be blocked for use) and also sanitize utilizing anti-microbial spray
- > Spray and wipe restroom surfaces (faucets, flush handles, countertops) at least once per hour
- > Monitor hallways and common areas on an ongoing basis, enforcing social distancing and the wearing of masks at all times
- > Report any infractions immediately to Marco and submit an Incident Report via Populi
- > Ensure that all students and faculty leave campus following the end of their class and/or appointment time for rehearsing/recording/etc. (Follow the schedule in Celcat and Room Booker)
- > Ensure that main entrances to North and South building(s) remain closed and locked. Key card access will be required in order to prevent unauthorized visitors on campus

Conclusion:

The safety and wellbeing of the LACM community is the primary focus of this plan to reopen and will necessarily remain fluid and flexible to the guidelines of government and health agencies, as well as to the COVID-19 pandemic itself.

All recommended safety precautions will be strictly enforced, for the safety of our community. The Reopening Plan Committee welcomes all questions, concerns, or feedback in response to this proposed plan.

While every effort will be made to prevent the spread of the COVID-19 virus while on campus, LACM and the Reopening Plan Committee recognize the limitations of any plan and those who have not been vaccinated may pose a greater risk to the campus community. With your help and compliance, we can offer the best opportunity to remain successful with the full reopening of Los Angeles College of Music in the Fall 2021 term, and to protect the members of our community as they return to campus.

Please direct any questions regarding this reopening plan to the LACM Executive Vice President, Erin Workman, at erin@lacm.edu.